CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
'UDAYAN VIHAR" NARANGI, GUWAHATI-781171

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No. E/III/B/332/Release/Vol-XLXXXIX   Dated: 17/11/2015
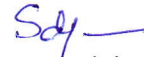
To,

       The CEs/The CWEs/The CCEs/GEs

Subject: Release of security deposit: MES works.

       Under the authority of Para 509 of RMES, all form of security including securities together with standing security bonds are required to be forwarded to CDA who keeps them in safe custody. Security Deposit received so may be refunded on fulfillment of terms and conditions stated in Para 512 to 518 of RMES.

1. During the customer Meet 2015 held in CDA Guwahati on 29/10/2015, some contractors have expressed their dissatisfaction/anxiety in delay in releasing Security Deposit.

2. Records held in this office have been reviewed and necessary action wherever required towards release of SD has been taken. However, it is quite possible that though some contractor have submitted their claim but they have not yet been received at this office. To plug the gap, it has been decided to reconcile figures with reference to the information available in GE/AO GE office as well as CE/CWE office.

3. In view of the above, information as per format enclosed in Annexure – A may please be provided so that release of SD claim may be streamlined.

4. GE Offices may kindly pass on the information to this office through their AO GE, while CE/CWE may forward the information direct to this office.

5. Reply through e-mail with file prepared in Excel format is highly solicited. Further e-mail IDs of all contractor/supplier available in your office/record may please be forwarded to this office for enabling this office for smooth/faster future communication.

6. Kindly acknowledge the receipt of this letter.

Sd/—
Sr. AO (E)

Copy to:

1. All AO GEs   : for compliance and feedback.

2. The O I/C   : It is requested to upload in CDA Guwahati website.
   EDP Centre
   (Local)

Sr. AO (E)

OUTSTANDING SECURITY DEPOSIT

SL No	Name of Contractor	CA NO & Year/ Index No	Claim outstanding SSD/ISD/ASD	Amount in (Rs)	Forwarding letter No and Date